



12th FULL TEXT OF

RECTOR'S ORDER

No. 21/2020

On reducing the risk of coronavirus infection

I.

Introductory provisions

- (1) This order is issued in connection with measures taken by the Government of the Czech Republic, the relevant ministries and other organs (hereinafter referred to as the "Extraordinary Measures") in connection with reducing the risk of infection with the coronavirus (an infectious viral illness) and on the basis of current information on the development of the situation with regard to the coronavirus; the guidelines set out within this Order are not valid in cases when stricter conditions, rules and approaches are imposed by legal regulations or by other binding measures issued by a higher legal instance.
- (2) In order to contribute to reducing the risk of infection by the coronavirus, I am issuing these guidelines, which are to be adhered to by all persons at the Czech Technical University in Prague (CTU) and the implementation of which is to be ensured by persons heading the constituent parts of CTU, and at the CTU Rectorate by the registrar in collaboration with the relevant vice-rectors.
- (3) The constituent parts of CTU may establish stricter conditions in order to carry out the guidelines within this Order.

II.

Measures for reducing the risk of infection

- (1) It is the aim of CTU to maintain the highest quality of instruction in bachelor, master's and doctoral studies.
- (2) All CTU employees and students are required on a daily basis to check the current information concerning how CTU proceeds in the coronavirus situation published on the CTU web pages (www.cvut.cz/en) and follow the instructions provided there; direct supervisors of employees that cannot access the web portal must provide this information to them.
- (3) Physical presence of students in instruction (hereinafter referred to as "**face-to-face instruction**") is possible only if the conditions stipulated in the Extraordinary Measures and this Order are met; if these conditions are not met, instruction will be conducted remotely

(hereinafter referred to as “contactless instruction”) under conditions stipulated by legal regulations¹, or based on authorization by the Ministry of Education, Youth and Sports.

- (4) **Distance support to face-to-face instruction** will be ensured in an appropriate way for **foreign students** studying in study programmes with instruction in a language other than Czech who do not have visa and are not able to start their studies face-to-face due to obstacles in the work of diplomatic missions, which will consist in, for example, allowing them to get acquainted (remotely) with the content of lectures and seminars or to participate in them using electronic means of remote communication, etc.
- (5) Persons (students or CTU employees) who are infected with the coronavirus and persons who are placed in quarantine and students who tested positive for coronavirus are required to report this fact without delay by e-mail to the appropriate responsible person at the faculty/institute (<https://www.cvut.cz/en/ctu-coronavirus-information>). Students are required to supply further supplementary information:
 - a) With which other persons from CTU they have met,
 - b) Which CTU faculties their contacts are studying at
 - c) If they are accommodated in a university dormitory, in which dormitory, block and room
 - d) Any requirements for obtaining quarantine accommodation (also in the case of students not currently accommodated in a dormitory).Employees are required:
 - e) To report the fact to their line manager,
 - f) To give the name of other persons from CTU with whom they have met.
- (6) The responsible person at the constituent part of CTU distributes an e-mail with information to the heads of the study departments of all affected constituent parts of CTU and, if they are accommodated in a university dormitory, to the head of the relevant dormitory. Only information about a positive test should be sent by e-mail to: koronavirus.cvut.cz.
- (7) All elements of CTU are required without delay to provide information for their students about the contents of this Order.
- (8) E-mail correspondence will be used to keep students informed about unexpected changes in the organization of courses. The e-mail addresses given in the “usermap.cvut.cz” app shall be used.
- (9) Students, study applicants and employees are required to wear respiratory protective equipment in accordance with the Extraordinary Measures in place, and when entering CTU buildings disinfect their hands. A disinfectant will be provided for this purpose by the constituent part of CTU that uses the facility.
- (10) The following recommendations are made:

¹ Section 95c of Act No. 111/1998 Coll., on Higher Education (or an Extraordinary Measure of the Ministry of Health, or issuance of the relevant decision of the Ministry of Education, Youth and Sports that will allow remote instruction).

- a) Use effective mouth and nose covering (**respirators**).
- b) **Do not gather in places** where there is a high concentration of people.
- c) Pay special attention to the **protection of at-risk groups**; the constituent parts of CTU will adopt suitable measures to protect CTU employees over the age of 55, pregnant and ill persons, and employees who are unable to limit their contact with a family member with a high risk factor (a person suffering from a serious illness, whose body is weakened after a serious illness, etc.).
- d) Comply with distancing measures as far as possible.
- e) Wash your hands with special care.
- f) Take heightened care and act with heightened responsibility if you are infected with some other illness, especially in the case of airborne infections.

V.

Final provisions

- (1) In case specific operating conditions require it, or if it is necessary in order to ensure instruction and connected activities, individual constituent parts can adjust the conditions and restrictions stipulated in this Order so that they are more lenient than it is set out in this Order, but by no means inconsistent with the more stringent conditions stipulated in legal regulations or in other binding measures that carry more legal force.
- (2) Constituent parts that have property entrusted to them will issue similar rules for entry of people to buildings and land owned by CTU, based on the nature of the operation, or the purpose for which the property is used (rentals) and taking into account the use of such property by CTU employees.
- (3) Rector's Order number 18/2020 on Reducing the Risk of Coronavirus Infection is annulled.
- (4) This Order enters into force on November 23rd, 2020.

doc. RNDr. Vojtěch Petráček, CSc., m. p.

Rector

The changes made by Amendment No. 1 enter into force on January 15th, 2021.

The changes made by Amendment No. 2 enter into force on March 3rd, 2021.

The changes made by Amendment No. 3 enter into force on March 9th, 2021 (one part on March, 17th, 2021).

The changes made by Amendment No. 4 enter into force on March 9th, 2021 (one part on March, 17th, 2021).

The changes made by Amendment No. 5 enter into force on April 27th, 2021.

The changes made by Amendment No. 6 enter into force on May 12th, 2021.
The changes made by Amendment No. 7 enter into force on May 19th, 2021.
The changes made by Amendment No. 8 enter into force on May 25th, 2021.
The changes made by Amendment No. 9 enter into force on June 7th, 2021.
The changes made by Amendment No. 10 enter into force on June 11th, 2021.
The changes made by Amendment No. 11 enter into force on July 1st, 2021.
The changes made by Amendment No. 12 enter into force on September 9th, 2021.