



16th FULL TEXT OF

RECTOR'S ORDER

No. 21/2020

On reducing the risk of coronavirus infection

(Text in force since January 11th, 2022)

I.

Introductory provisions

- (1) This order is issued in connection with measures taken by the Government of the Czech Republic, the relevant ministries and other organs (hereinafter referred to as the "Extraordinary Measures") in connection with reducing the risk of infection with the coronavirus (an infectious viral illness) and on the basis of current information on the development of the situation with regard to the coronavirus; the guidelines set out within this Order are not valid in cases when stricter conditions, rules and approaches are imposed by legal regulations or by other binding measures issued by a higher legal instance.
- (2) In order to contribute to reducing the risk of infection by the coronavirus, I am issuing these guidelines, which are to be adhered to by all persons at the Czech Technical University in Prague (CTU) and the implementation of which is to be ensured by persons heading the constituent parts of CTU, and at the CTU Rectorate by the registrar in collaboration with the relevant vice-rectors.
- (3) The constituent parts of CTU may establish stricter conditions in order to carry out the guidelines within this Order.

II.

Measures for reducing the risk of infection

- (1) It is the aim of CTU to maintain the highest quality of instruction in bachelor, master's and doctoral studies.
- (2) All CTU employees and students are required on a daily basis to check the current information concerning how CTU proceeds in the coronavirus situation published on the CTU web pages (www.cvut.cz/en) and follow the instructions provided there; direct supervisors of employees that cannot access the web portal must provide this information to them.
- (3) Physical presence of students in instruction (hereinafter referred to as "**face-to-face instruction**") is possible only if the conditions stipulated in the Extraordinary Measures and this Order are met; if these conditions are not met, instruction will be conducted remotely

(hereinafter referred to as "contactless instruction") under conditions stipulated by legal regulations¹, or based on authorization by the Ministry of Education, Youth and Sports.

- (4) **Distance support to face-to-face instruction** will be ensured in an appropriate way for **foreign students** studying in study programmes with instruction in a language other than Czech who do not have visa and are not able to start their studies face-to-face due to obstacles in the work of diplomatic missions, which will consist in, for example, allowing them to get acquainted (remotely) with the content of lectures and seminars or to participate in them using electronic means of remote communication, etc.
- (5) Due to the rapid spread of the "**Omicron**" variant of Covid-19 in the Czech Republic, as prevention, from **January 11th, 2022**, all employees of CTU are ordered to take a **rapid antigen test** for the presence of the antigen of the SARS-CoV-2 virus (hereinafter referred to as "RAT") twice a week so that the employee takes the following test on the third day after the previous test or later unless any of the exceptions below apply to them or unless they are an employee whose nature of work means that they do not meet third persons, while people living in one household or people working at the same workplace are not considered third persons. If an employee is not present at employer's workplace on the day when tests are performed, their preventive test will be performed on the day when they come to the workplace. The test can be performed in the workplace using RAT for self-testing (use by non-medical staff) or RAT performed by a provider of health care services.

Persons that are a body or are **member of a CTU body** must take regular tests pursuant to the Extraordinary Measure in place.²

Also persons present at a CTU workplace in order to participate in its activity exempt from the obligation to get a test at a workplace of a different employer or under a different provision of the Extraordinary Measure³ in place (such as persons **preparing to perform work or doing an internship**) are considered employees.

- (6) The obligation to be vaccinated under Para 5 does not apply to the following persons:
- a) They have taken an RT-PCR test for the presence of the SARS-CoV-2 virus in the last 72 hours and the result was negative, or
 - b) They have taken RAT in the last 24 hours, the test was performed by a health care worker and the result was negative, or
 - c) They take preventive tests under the Extraordinary Measure⁴ at a workplace of a different employer where they are employed, or in a different legal entity where they are a body or a member of a body.

An employee or a member of a CTU body must prove the facts under letters (a) to (c) by uploading the relevant document⁵ in electronic form in the application referred to in Para 7 or by presenting it to their superior.

¹ Section 95c of Act No. 111/1998 Coll., on Higher Education (or an Extraordinary Measure of the Ministry of Health, or issuance of the relevant decision of the Ministry of Education, Youth and Sports that will allow remote instruction).

² Extraordinary Measure of the Ministry of Health, Ref. No. MZDR 461/2022-1/MIN/KAN of January 5th, 2022.

³ Ibidem.

⁴ Ibidem.

⁵ That is, an entry in the Information System of Infectious Diseases (EU COVID digital certificate) or a certificate issued by a health care provider or a certificate in writing by employer or a legal entity of which they are a body or a member of a body which

- (7) The tests under Para 5 are either self-tests or are performed by a health care worker. The testing site will be available to all employees of CTU and members of CTU bodies on **Mondays and Thursdays from 8.00 am till 13.00 pm** in room no. 102 on the ground floor of building A (behind the reception), address Jugoslávských partyzánů 1580/3, Prague 6, and on **Tuesdays from 8.00 am till 13.00 pm**, address nám. Sítná 3105, Kladno. Employees must enter the results of the test in the app designed for this purpose and available on the relevant CTU website⁶. In case of persons who do not have access to the app, a person authorized by the given constituent part will enter the required information in the app. The **distribution** of self-tests to employees will be ensured by each constituent part of CTU.
- (8) If an employee refuses to take a test under Para 5, this fact will be reported to the relevant body of public health protection without delay. An employee who will refuse to take a test under Para 5, is ordered to wear a protective equipment of the airways, which is an FFP2 class respirator or another similar device (always without an exhalation valve) meeting at least all the technical conditions and requirements (for the product), including a filtration effectiveness of at least 94% for the whole period of their presence at the workplace, keep a distance of at least 1.5 metres from other persons, if the type of work allows this, minimize contact with other persons and eat separately from other persons; for the duration of eating the obligation to wear protective equipment of the airwaves does not apply.
- (9) Employees with a positive RAT that was done in accordance with Para 5 or in accordance with Para 10 are ordered to inform their **superior** without delay about the planned absence at work due to a suspected positive result of the presence of the SARS-CoV-2 virus, leave the workplace and cooperate with the local public health protection body that orders them to quarantine for 5 days after the test was done. Until they are ordered to quarantine, the employee must wear an FFP2 class respirator and prevent contacts with other people, if possible, for a maximum of 5 days after the test was done. For this period of time or for the period of time they are ordered to quarantine, they will be allowed to work from home, taking into account the type of work, provided their health condition allows it. The obligations referred to in this paragraph apply mutatis mutandis to persons that are bodies or are a member of a CTU body.
- (10) Persons referred to in Para 9 must take RAT on the first day they are present at the workplace or at another place of work after the quarantine ends.
- (11) Persons whose **infection** with the coronavirus **was confirmed** and persons who are placed in quarantine who tested positive for coronavirus are required to report this fact without delay by e-mail to **koronavirus@cvut.cz** and to the appropriate responsible person at the faculty/institute (<https://www.cvut.cz/informace-cvut-ke-koronaviru>) and **immediately leave the premises of CTU.**

Employees are required to:

- a) Report the fact to their superior,
- b) Inform about other persons from CTU with whom they have met,

confirms that they take preventive tests there under Extraordinary Measure of the Ministry of Health, Ref. No. MZDR 461/2022-1/MIN/KAN of January 5th, 2022.

⁶ <https://www.cvut.cz/informace-cvut-ke-koronaviru>

- c) Provide the following information: the date of the test, name and surname, insurance number, name of the insurance company.

This obligation applies mutatis mutandis to members of CTU bodies.

Students are required to supply further supplementary information:

- a) Name and surname,
 - b) With which other persons from CTU they have met,
 - c) Which CTU faculties their contacts are studying at,
 - d) If they are accommodated in a university dormitory, in which dormitory, block and room,
 - e) Any requirements for obtaining quarantine accommodation (also in the case of students not currently accommodated in a dormitory).
- (12) The responsible person at the constituent part of CTU distributes an e-mail with information to the heads of the study departments of all affected constituent parts of CTU and, if they are accommodated in a university dormitory, to the head of the relevant dormitory. Only information about a positive test and about people who refused to take a test should be sent by e-mail to: koronavirus.cvut.cz.
- (13) All elements of CTU are required without delay to provide information for their students about the contents of this Order.
- (14) E-mail correspondence will be used to keep students informed about unexpected changes in the organization of courses. The e-mail addresses given in the "usermap.cvut.cz" app shall be used.
- (15) Students, study applicants and employees are required to wear respiratory protective equipment in accordance with the Extraordinary Measures in place, and when entering CTU buildings disinfect their hands. A disinfectant will be provided for this purpose by the constituent part of CTU that uses the building.
- (16) Students must wear a respirator⁷ that is fitted properly during instruction and during in-person examinations with the exception of educational activities the nature of which does not allow the wearing of protective equipment (primarily physical education, etc.) and with the exception of when the student speaks during the examination; this does not apply to students that are not allowed to do so due to health reasons.
- (17) The following recommendations are made:
- a) Use effective mouth and nose covering (**respirators**).

⁷ According to Article 1, Para 1 of Extraordinary Provision of the Ministry of Health Ref. No. MZDR 15757/2020-61/MIN/KAN of 27 October 2021, a respirator is a protective equipment of the airways (nose, mouth), which is a respirator or similar device (always without an exhalation valve) meeting at least all the technical conditions and requirements (for the product), including a filtration effectiveness of at least 94% in accordance with the relevant standards, which prevents the spread of droplets.

- b) **Do not gather in places** where there is a high concentration of people.
- c) Pay special attention to the **protection of at-risk groups**; the constituent parts of CTU will adopt suitable measures to protect CTU employees over the age of 55, pregnant and ill persons, and employees who are unable to limit their contact with a family member with a high risk factor (a person suffering from a serious illness, whose body is weakened after a serious illness, etc.).
- d) Comply with distancing measures as far as possible.
- e) Wash your hands with special care.
- f) Take heightened care and act with heightened responsibility if you are infected with some other illness, especially in the case of airborne infections.

V.

Final provisions

- (1) In case specific operating conditions require it, or if it is necessary in order to ensure instruction and connected activities, individual constituent parts can adjust the conditions and restrictions stipulated in this Order so that they are more lenient than it is set out in this Order, but by no means inconsistent with the more stringent conditions stipulated in legal regulations or in other binding measures that carry more legal force.
- (2) Constituent parts that have property entrusted to them will issue similar rules for entry of people to buildings and land owned by CTU, based on the nature of the operation, or the purpose for which the property is used (rentals) and taking into account the use of such property by CTU employees.
- (3) Rector's Order number 18/2020 on Reducing the Risk of Coronavirus Infection is annulled.
- (4) This Order enters into force on November 23rd, 2020.

doc. RNDr. Vojtěch Petráček, CSc., m. p.
Rector

The changes made by Amendment No. 1 enter into force on January 15th, 2021.

The changes made by Amendment No. 2 enter into force on March 3rd, 2021.

The changes made by Amendment No. 3 enter into force on March 9th, 2021 (one part on March, 17th, 2021).

The changes made by Amendment No. 4 enter into force on March 9th, 2021 (one part on March, 17th, 2021).

The changes made by Amendment No. 5 enter into force on April 27th, 2021.

The changes made by Amendment No. 6 enter into force on May 12th, 2021.

The changes made by Amendment No. 7 enter into force on May 19th, 2021.
The changes made by Amendment No. 8 enter into force on May 25th, 2021.
The changes made by Amendment No. 9 enter into force on June 7th, 2021.
The changes made by Amendment No. 10 enter into force on June 11th, 2021.
The changes made by Amendment No. 11 enter into force on July 1st, 2021.
The changes made by Amendment No. 12 enter into force on September 9th, 2021.
The changes made by Amendment No. 13 enter into force on November 8th, 2021.
The changes made by Amendment No. 14 enter into force on November 22nd, 2021.
The changes made by Amendment No. 15 enter into force on November 25th, 2021.
The changes made by Amendment No. 16 enter into force on January 11th, 2022.