



1 INTRODUCTION

In the academic year 2024/2025, we are launching a new studio application. The goal is to moderate the way students enrol in studios and make the process more transparent for teachers, students, and faculty management. A detailed [Timetable](#) and steps can be found in the attachment.

2 WHOM IT CONCERNS

For studios of Master degree programmes in Architecture and Urbanism and Landscape Architecture. Does not apply to Design studios.

Registration applies to all studio courses, including the diploma seminar and final projects (diploma project).

3 MAIN PRINCIPLES

- The login will be done through a [web interface](#), just like uploading your studio work to a web gallery.
- If you do not log into the studio via the website, you will not be enrolled in the studio.
- Presentation of studio assignments will be via the website only. Along with the posted assignment, teachers will announce how they will be selecting for the studio. The in-person presentation of assignments is cancelled.
- Your profile on the website stores the work you have uploaded during the studies + you have the option to upload a portfolio to present to the teachers.
- You will be notified of your acceptance/non-acceptance into the studio via the email listed in the Usermap, and on your faculty web profile.

4 REGISTRATION PROCEDURE

There will be three rounds of registration:

1st Round

- In the first round you choose one preferred studio.
- Teachers can invite selected students for an interview, meet those who will do the diploma projects.
- In the 1st round, a certain % of students are selected by the teacher, including all students who apply for diploma project and diploma seminar.

2nd Round

- If you are not selected for the studio in the first round, you will proceed to the second round.
- You select min. 3 – max. 5 preferred studios.
- In the 2nd round the application algorithm decides the acceptance.

3rd Round

- If you are not selected for the studio in the second round, you will proceed to the third round.
- You select min. 3 – max. 5 studios with free capacity.
- In the 3rd round the application algorithm decides the acceptance.

5 WHAT IS GOOD TO KNOW

- If you need to take two or more studios, repeat the process as needed.
- The selection of your preferred studio remains saved under your profile and can be changed until the application is closed, see [Timetable](#).
- The result does not affect the order in which you apply for the studio, you can apply at any time during the application opening, see [Timetable](#).
- Paper applications and assignments for diploma projects are submitted in parallel to the International Office as before.

6 CONTACTS

If you have any problems, please do not hesitate to contact us at:
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