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| Study and Examination Rules for Students at CTU  **Article 30 par. 1)** After passing SDZ, the doctoral student in order to initiate proceedings for the presentation and defense of their dissertation thesis submits an application in writing for permission of the presentation and defense of their dissertation thesis (on an official form), four copies of the dissertation thesis and in electronic form in the PDF format, their CV, the supervisor’s opinion and a list of the doctoral student’s publications (projects), including any responses, divided into texts on the subject of the dissertation thesis and others.  **Article 30 par. 2)** The S&R (VVUČ) Department will formally assess the submitted documents under Para 1 hereof and provided they meet the formal requirements, it will accept the documents and confirm the submitting of the dissertation thesis for the doctoral student on a copy of the application. The documents are then submitted to the chair of ORO. Based on the submitted documents, the dean will appoint a committee for the presentation and defense of the dissertation thesis and reviewers of the dissertation thesis within 30 days.  **Article 30 par. 4)** The dissertation thesis is reviewed by at least two reviewers who are appointed by the dean upon a proposal of the head of the student’s department or a member of ORO. In case there are more proposals to appoint reviewers, ORO shall discuss all these proposals. Only distinguished experts in the respective scientific discipline can become reviewers and at least one of them must be a professor, docent or a Doctor of Science (Dr.Sc. or an international equivalent) and no more than one of them can be an employee of CTU. At least two reviewers must have a Ph.D., CSc. or an equivalent degree; this rule does not apply to artistic disciplines.  **Article 30 par. 5)** Reviewer opinions should be drawn within thirty days after the delivery of the dissertation thesis. In case the reviewer is unable to write an opinion, they will inform about this fact within 15 days. In case the reviewer declines to write an opinion, or if the S&R (VVUČ) Department does not receive the opinion within 45 days, the dean may, upon a proposal of the chair of ORO, appoint a new reviewer.  **Article 30 par. 6)** The S&R (VVUČ) Department will inform the doctoral student and their supervisor about the reviewer opinions. If the evaluation of one of the reviewer’s points to serious deficiencies or does not recommend the dissertation thesis for presentation and defense, the doctoral student may request that the dissertation thesis be returned for revision, and the proceedings of the  presentation and defense of the dissertation thesis are interrupted. If the doctoral student does not opt for revision of the dissertation thesis, the proceedings will continue. If two of the opinions are negative, the revision of the dissertation thesis is compulsory. A dissertation thesis can be revised only once. If the revised dissertation thesis also receives a negative evaluation, the proceedings of the presentation and defense continue.  **Article 30 par. 7)** The S&R (VVUČ) Department will provide the members of the committee with reviewer opinions and the access to the dissertation thesis electronically. The chair of the committee for the presentation and defense of the dissertation thesis will set the date of the presentation and defense of the dissertation so that the date is made public within 30 days after the reception of the last opinion at the latest. The date is communicated to the doctoral student, supervisor, reviewers and members of the committee. The chair of the committee can authorize the head of the training center to set the date.  **Article 30 par. 8)** The date of the presentation and defense of the dissertation thesis is published in the publicly accessible section of the website of the given faculty, at least 3 weeks in advance. During this period, the dissertation thesis is available for inspection for everyone and everyone can make printouts, reproductions or copies at their own expense. Everyone can submit their comments in writing to the chair of the committee for the presentation and defense of the dissertation thesis, or they may present them orally during the presentation and defense of the dissertation thesis. The applicant is obliged to respond to such comments.  **Article 30 par. 14)** The dissertation thesis cannot be accepted, even if it has been revised, after the maximum period of study has elapsed.  Doctoral Study Rules FA CTU  **Article 9 par. 2)** When submitting an application to defend a dissertation, the student must prove and record in the V3S system at least three (3) peer-reviewed professional texts (e.g. conference proceedings, articles in journals, chapters of a book), already published or accepted for publication, in which he/she has at least a one-third share and where FA affiliation is indicated. Scholarly texts must relate to the dissertation topic. The student can replace two (2) of the peer-reviewed professional texts with a realised work of art related to the topic of the dissertation and registered in the RUV system, while the work must be supplemented by  a research report registered in V3S, in which he/she explains the goals and methodology of the work, the professional resources used, and the domestic and international context of the work. At least one of the peer-reviewed texts or research report must be in English or another world language.  **Article 12 par. 1)** Part of the study obligations in the doctoral study program is the completion of an internship at a foreign research institution lasting at least thirty (30) days, with the day of departure and the day of return being counted as one half day. In justified cases (e.g. parenthood), the internship can be spread over several separate weeks.  **Article 12 par. 3)** In exceptional cases, the internship may be replaced by participation in a long-term international creative project with results published or presented abroad or another form of pre-approved participation in international cooperation approved by the head of the training center and the chairman of the ORP at the suggestion of the supervisor.  **Article 13)** Students are required to actively participate with a contribution in English or another world language at at least one international scientific conference. Participation in such a conference must be completed before submitting an application for the defense of a dissertation and documented in said application.  **Article 22 par. 2**) In accordance with Article 28(1) of the SZŘ, a dissertation is the result of solving a specific scientific problem or artistic task specified in the objectives of the dissertation. It demonstrates the doctoral student's ability to work independently in a creative way and must contain the original results of scientific or artistic work published or accepted for  publication by the author of the dissertation.  **Article 22 par. 3)** If the core of the student's scientific work is a work of art, it is necessary to supplement this work in the dissertation with a description of the starting points and current knowledge in the given area, research goals and questions, the methodology used, prove the originality and novelty of the topic, critically evaluate and analyse the results, to place them in the  domestic and international context, and to summarise the contribution to knowledge in the given field. The description must meet the standard criteria of a professional text.  **Article 25)** The application to defend the dissertation includes documents on completion of an internship, documents on active participation at an international conference, both signed by the supervisor and the head of the training institute, and extracts from the V3S and/or RUV system showing publication and creative activity, divided into texts and works related to the topic of the dissertation and other texts and works, to the extent prescribed by Article 9, paragraph 2 of these Rules of Doctoral Study of the FA  **Article 33**) The requirement of Article 12 of these FA Doctoral Study Rules does not apply to students  enrolled before 1/1/2019.  **The following are attached to this application in accordance with the CTU Study and Examination Regulations, Article 30, Paragraph 1 and the FA Doctoral Study Regulations, Paragraph 8.4:**  **- doctoral thesis in four copies and in electronic form in PDF format**  **- structured professional CV**  **- supervisor's review**  **- list of own publications (projects) generated from V3S or RUV, including responses and divided into works on the topic of the dissertation and others**  **- proof of completion of internship** | |
| Name, Surname and Academic Title: |  |
| Title of dissertation: |  |
| PhD Study Program: | Architecture and Urbanism / Smart Cities / Design  Please delete those that do not apply. |
| Field of Studies: | Architecture, Theory and Creation / ATT  Urban Design and Spatial Planning / UUP  History of Architecture and Monument Conservation / DAPP  Architecture, Building and Technology / AST  Landscape Architecture / KA  Please delete those that do not apply. |
| Form of Studies: | Full-time / part-time  Please delete those that do not apply. |
| Beginning Date of Studies: |  |
| Studies interrupted from-to:  e. g. Interruption of Study in Recognized Periods of Parenthood |  | |
| Semester of Studies:  resulting from the previous 2 lines |  | |
| Number and Name of Department: |  |
| Supervisor: |  |
| The study block was successfully completed on: |  | |
| Internship abroad completed: | Fulfilled/not fulfilled  Please delete those that do not apply. | |
| Date and name of the research institution for internship: |  | |
| International scientific conference | Fulfilled/not fulfilled  Please delete those that do not apply. | |
| Name, place and date of the conference: |  | |
| Requirements for the minimum publication:  see paragraph 3.1d of the FA Doctoral Study Rules | Fulfilled/not fulfilled  Please delete those that do not apply. | |
| Doctoral student's signature: |  | |
| Date: |  | |
| Supervisor's signature: |  | |
| Date: |  | |
| Signature of the head of the department: |  | |
| Date: |  | |
| The document was received in VVUČ department by: |  | |
| Date: |  | |
| Recommended opponents: |  | |
| Signature of the chairman of the ORP: |  | |
| Date: |  | |
| Approved opponents: |  | |
| Members of the defense committee: |  | |
| Dean´s signature |  | |
| Date: |  | |